
FY2024-2025 Community Resource Development Funds

**Please review Exclusionary Criteria as listed in Appendix 1 of the Notice of Funding (p.11)*

Frequently Asked Questions

- **What restrictions are in place for how the funds can be utilized?**
 - CRD funds are intended to support new or existing activities or services offered by community organizations and/or county entities that directly promote child and family wellbeing, safety, and health. These funds are not intended to purchase services directly for specific individuals or families and funds cannot be used to supplement contracted DCF services. CRD funds can also not be used to acquire or maintain fixed assets, such as land, buildings, vehicles, and equipment.

- **Does the length of the grant run for a full calendar year after applicants is approved?**
 - No, due to state funding restrictions, this funding becomes unavailable after June 30th, 2025. Applicants can receive reimbursement for services or supplies up until that date but not after. Funding is expected to become available on July 1, 2024, for applicants to begin implementation of their proposal.

- **Is a proposal with more than one concept or program acceptable if remaining under the \$67,697.70 limit?**
 - Yes, however, submitting a proposal for each concept or program independently will allow each to be reviewed as a separate proposal from the other. If multiple project ideas appear in one submission they will be reviewed together, each being considered alongside the concepts included in the same proposal.

- **Is there a minimum proposal amount applicants can request?**
 - No.

- **Can funding go to multiple agencies?**
 - Yes, in the past the Review Committee has selected multiple proposals to fund from various agencies in the same fiscal year.

- **Do youth who will be served by this funding have to be enrolled with Bergen's Promise CMO?**
 - No, these funds are not intended to exclusively benefit CMO or CSOC enrolled youth.

- **Do you have to be a Medicaid provider to apply?**

- No. We do ask this be specifically stated in our rationale, but it is not required to receive funding.
- **Does the agency applying have to be situated in Bergen County?**
 - No, but the project and persons served must target the Bergen County youth/family community.
- **If targeting a specific town or area, should we include data that outlines why this geographic area is targeted for services?**
 - Yes, although Bergen’s Promise CMO has identified county wide needs through its review of relevant needs assessments and made that available to applicants, applicants are expected to justify the need by including data specific to the need and why the proposed project needs to occur in that specific town or area.
- **Clarifying Exclusionary Criteria: “Initiation of services cannot be dependent on procurement of unsecured funding and/or partnerships that are not yet established”**
 - An example of this would be if your agency wants to run a group and says it will do so in a school setting. A collaborative relationship between the school and your agency must pre-exist, not be dependent upon the RFP being rewarded to your agency.
- **What should we submit for financial statements?**
 - A recent audit or an agency income/expense report showing at least 6 months activity are both accepted.
- **Is there a page/character/word limit, or a recommended limit for the narrative section?**
 - There is no page/character/word limit nor a recommendation for such.
- **Is there a limit on margins, font, or type-size?**
 - There is not. We do recommend applications use Calibri or Times New Roman- font size 12 so that all applications are easily readable.
- **Do you want paper copies of the proposal sent to Bergen’s Promise CMO?**
 - No; currently we are accepting electronic submissions in either Word or PDF format to communityresources@BergensPromise.org
- **Sustainability**
 - Each applicant should describe in detail their plan of how these services or activities will be funded once the initial grant period is over. If fundraising is part

of the sustainability plan, applicant should outline past fundraising capabilities and outline how the service will be supported past the funding period as well as other sources of funding that will be used to continue the service or activity being applied for.

- **When will we hear about our application?**
 - Children's System of Care will notify Bergen's Promise CMO of its approval sometime in the last week of April 2024. We anticipate all funded projects will begin implementation effective July 1, 2024, and contingent upon NJ state budget approval.
 - Bergen's Promise CMO will notify all approved recipients as well as follow up with all applicants who were not selected after we receive confirmation from CSOC.